Danielle Brasseur

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Dynamic and detail-oriented accountant with expertise in GAAP and comprehensive public accounting experience. Known for delivering top-notch strategic solutions and fostering business growth through effective collaboration and ownership mentality.

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| EducationBachelor of Science in Accounting, Minor in Business Administration | Bellows CollegeDegree obtained June 20XX  * Distinguished member of university’s Accounting Society, GPA: 3.8 * Relevant coursework: Advanced Financial Accounting and Reporting | |
| ExperienceAccountant | Trey Research | San Francisco, CAMarch 20XX – Present  * Provide accounting services for individuals and businesses in a mid-sized firm * Specialize in income tax preparation, audit support, and financial statement preparation * Manage pro forma budgeting, general ledger accounting, and bank reconciliation  Bookkeeper | Bandter Real Estate | Berkeley, CAMay 20XX – February 20XX  * In-house bookkeeper for a real estate development company * Maintained financial books, tracked expenses * Prepared and submitted invoices  Accounting intern | Olson Harris Ltd. | Vallejo, CADecember 20XX – April 20XX  * Assisted with payroll and Pensions service management for 150+ employees * Prepared invoices for more than 200 clients * Assisted with bill payments, records organization and preparation, and other office duties | |
| Skills | |
| * Microsoft NAV Dynamics * Cashflow planning & management * State & federal tax codes | * Bookkeeping * Exceptional communication * Fluent in German |